

# RIGHT OF WAY PERMIT

**TOWN OF WATERTOWN  
DEPARTMENT OF PUBLIC WORKS  
61 ECHO LAKE RD  
WATERTOWN, CT 06795**

## **APPLICATION FOR HIGHWAY FACILITIES PERMIT/ PURSUANT TO ORDINANCE NO. 09-17-01-235**

Application Date: \_\_\_\_\_

I \_\_\_\_\_ do hereby apply for a Highway Facilities

Permit (Right of Way Permit) for the purpose of \_\_\_\_\_  
(description of work to be performed at location below)

at \_\_\_\_\_ of which activity may have an affect on  
(address of location where work will be performed)

facilities within the Town's Right of Way.

### **Property Owner's Information** (applicant information on next page of application)

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Current Phone: \_\_\_\_\_

### **Location of Proposed Activity**

Lot #: \_\_\_\_\_ Street #: \_\_\_\_\_

Street Name: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Plan Attached?    YES            NO

**Call Before You Dig Number:** (\*\*required for ALL Right-of-Way Permits) \_\_\_\_\_

**Contractors are required to obtain a Right of Way Permit prior to any construction activities in the Town's Right of Way.**

**BOND AGREEMENT  
HIGHWAY PERFORMANCE BOND ADVISORY  
WATER AND SEWER ADVISORY**

I \_\_\_\_\_  
have received a copy of the Highway Performance Bond Advisory, Water and Sewer Advisory document from the Department of Public Works and have read these documents and am aware of the contents within.

**Applicant's Information**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date Bond Agreement Received: \_\_\_\_\_

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**OFFICE USE**

The Town of Watertown, Department of Public Works, has given a copy of the Highway Performance Bond Advisory, Water and Sewer Advisory document to the above listed applicant; and the applicant has read this document and is aware of the contents therein.

Name/Title of Public Works  
Representative: \_\_\_\_\_

Signature of Public Works  
Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Cash Bond Account #: \_\_\_\_\_

# HIGHWAY PERFORMANCE BOND ADVISORY, WATER AND SEWER ADVISORY

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## HIGHWAY PERFORMANCE BOND ADVISORY

This advisory is intended to alert the person posting a Highway Performance Bond of the requirements, prohibitions, and concerns relative to their project's impact on public facilities. **THIS ADVISORY IS NOT ALL INCLUSIVE.** The guiding principal is that public property that is damaged is to be repaired and that the impact of your project on the public's use of the public property and the Town's ability to maintain it is minimized.

For your protection, document the existing condition by doing your "own preconstruction" inspection. Note the condition of the area around the existing pavement, curbing (if any) and ten feet (10') grass right of way strip, etc. Photos are suggested.

You will be expected to:

- Remedy sedimentation and erosion impact such as:
  - Clean catch basins
  - Clean road
  - Stabilize earth
  - Pave gravel drives when they are upstream of road
- Clear driveway sight line to subdivision standard (local streets sight line is 210 feet; for major roads, check with Public Works office)
- Repair or replace public improvements damaged by contractor's actions such as:
  - Sidewalk and roadway pavement
  - Bituminous concrete curbing
  - Grass strip
- Construct driveways that are downstream of roadway with the standard one and one half inch (1-1/2") lip at its edge plus a minimum of four and one half inch (4-1/2") rise in grade before starting the down slope. This prevents water flow in gutter to run down driveway.
- The following are **prohibited**:
  - Driveways accessing the road at catch basins
  - Roof and foundation drainage discharging into the road. You must connect to existing street drainage system (storm sewer pipe or catch basin with drainage agreement and notify the Department of Public Works of the connection; or discharge to roadside swale or discharge away

from the road but so as not to impact adjoining property). If unable to connect to Town drainage system, provision must be made to control the increase in storm water runoff from the new driveway. Consult with professional Engineer to determine method.

Please be advised that Watertown Zoning Regulations requires that:

34.8.2 Driveways Servicing Single Family Dwellings:

- a. The maximum grade for a driveway serving a single-family dwelling shall be fifteen percent (15%) from the street to an area sufficient to park at least two (2) cars for each dwelling served.
- b. Where substantial amounts of cut and/or fill would be required to construct any portion of a driveway serving a single-family dwelling or dwellings, plans shall be reviewed and approved by the Town Engineer prior to the issuance of a driveway permit to ensure that adequate drainage shall be provided and that soil erosion shall be minimized.
- c. Notwithstanding the maximum permitted grades specified in 63.8.2.a, no driveway serving a single-family dwelling or dwellings shall have a grade in excess of five percent (5%) within thirty-five feet (35') of the centerline of the traveled way of the street nor within ten feet (10') of the street right-of-way line, whichever distance is greater.

34.8.5 Driveway alignment and location shall comply with the following:

- c. Driveways serving the same lot shall be at least 150 feet apart (measured center line to center line), unless they are one-way driveways.
- d. For corner lots, driveways shall be located as far from the intersection of the street lines of the lot as is practical, but a driveway shall not be located within 60 feet of such intersection.

34.9.4 No parking area or portion thereof, including parking spaces, driveways, and access aisles, shall be located within 10 feet of any side or rear property line except for shared driveways and shared access aisles between adjoining properties.

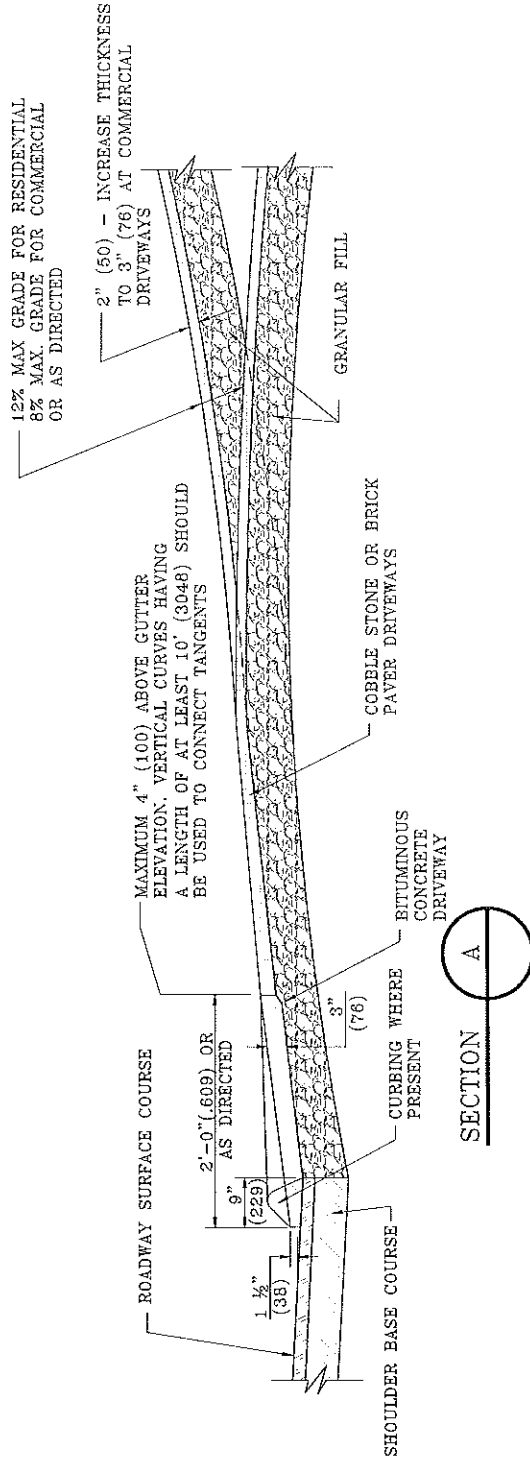
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## **WATER AND SEWER ADVISORY**

There are various rates and fees, rules and regulations pertaining to water and sewer customers of the Town of Watertown. Please visit their office at 747 French Street, Oakville, Monday through Friday, from 9:00 a.m. to 5:00 p.m. (860-945-5299) to receive a packet of information regarding water and sewer customers prior to filing your application for a Zoning Permit.

**GENERAL NOTES:**

1. DRIVEWAY ENTRANCE SHALL BE A MINIMUM OF 12' (3658) WIDE, EXCLUDING CURBING WHEN PRESENT.
2. UNPAVED DRIVEWAY APRON SHALL BE FROM EDGE OF ROAD TO TOWN RIGHT OF WAY.



PROJECT NO.	13379N-12
DATE	13379N-12
PROJECT TITLE	DRIVEWAY RAMPS AND SIDEWALKS
TOWN OF WATERTOWN DEPARTMENT OF PUBLIC WORKS DIVISION OF ENGINEERING	TOWN OF WATERTOWN STANDARD DETAILS DRAWINGS
DATE	MAY 3, 2019
SCALE	N.A.
ENGINEER	
DATE	
DESIGN BY	JAM
CHECK BY	
DATE	